**Template for supply contracts – example**

The following headings and text blocks are suggestions of what could be included in supply contracts regarding chemicals. The sections can be included individually or in combination. Information that should be added to the contract, e.g. lists are named in brackets.

1. **Exclusion of chemicals / restricted substances list**

“The following chemicals must not be contained in any of the supplied products”

*[List of chemical substances and their CAS numbers to be added]*

1. **Exclusion of hazardous properties**

“None of the ingredients contained in the supplied goods in concentrations above 0.1% may be classified with the following CLP hazard statements”

*[List of CLP hazard statements to be added]*

1. **Changes of the product (information)**

“In case the composition of the supplied products is changed, the client is to be informed immediately. An up-to-date technical documentation of the supplied products must be provided immediately after the change. Similarly, if new information emerges on the hazards of any ingredient of the supplied products, that changes the hazard classification, the client is to be informed immediately and updated technical information, e.g. SDSs must be provided.”

1. **Liability**

“The supplier is liable for the damage caused to [*your company name*] and any customer downstream due to the improper communication of hazard information or non-compliance with the quality requirements legal requirements that are covered by the current supply contracts.”

1. **Purity and Quality control**

“The supplier is to provide the product according to the agreed quality [*include any criteria, such as purity of substances or technical performance of mixtures*]. The supplier is responsible for monitoring the quality of supplied products and provides, including via chemical analyses. A laboratory analysis report must be provided e.g. every […] months”

The provisions in the supply contract should be proportionate to the supplied product. If large amounts of goods are purchased, requesting a laboratory report is more appropriate than if only small amounts are bought from a supplier.

If a company receives specific requests on the chemical composition of the products, it is useful to ‘forward’ these criteria in the own supply contracts. This helps ensure compliance and may eventually improve chemicals management along the entire supply chain.